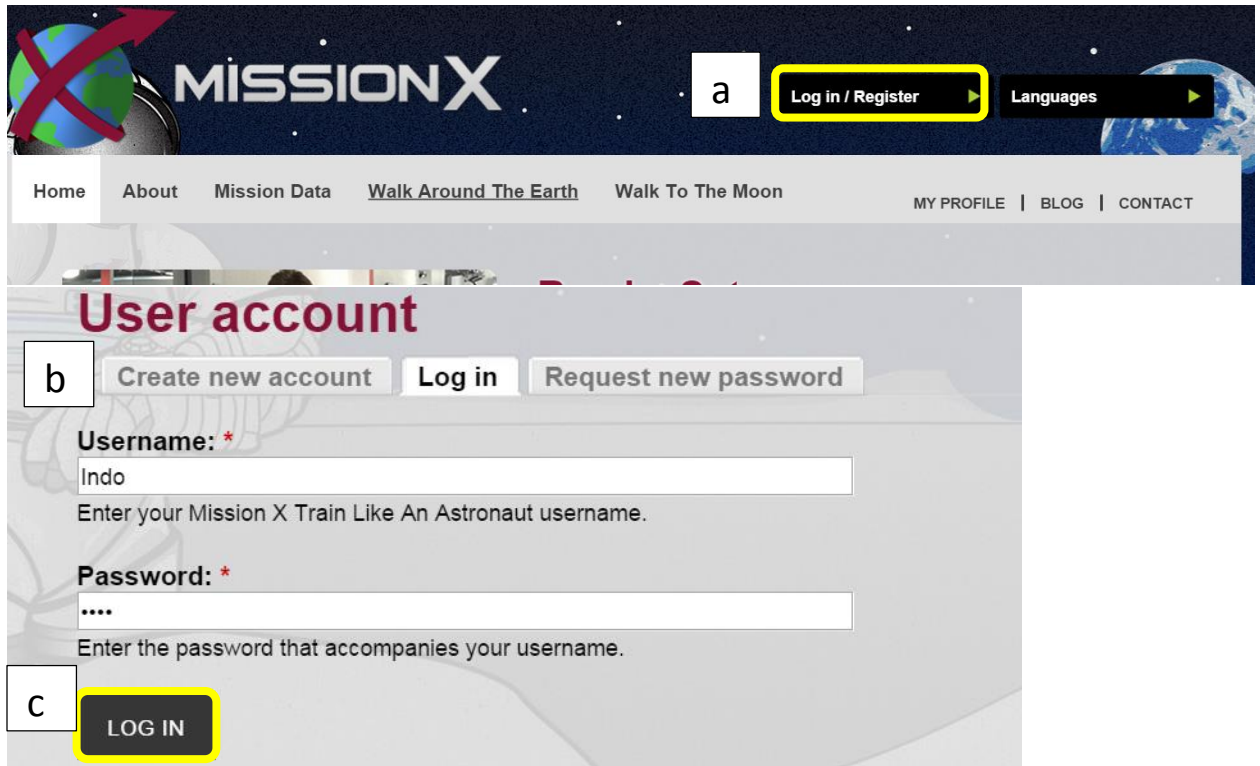


How to Approve Accounts

Country Lead Only

1. Select Login/Registration

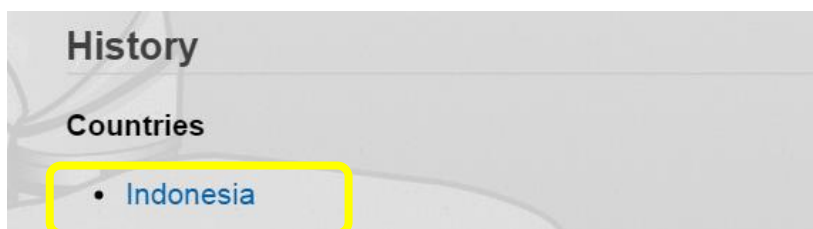


The screenshot shows the top navigation bar of the Mission X website. The logo 'MISSION X' is on the left. In the center, there is a search box with the letter 'a' inside. To the right of the search box is a button labeled 'Log in / Register' with a yellow border. Further right is a 'Languages' dropdown menu. Below the navigation bar is a secondary menu with links: Home, About, Mission Data, Walk Around The Earth, and Walk To The Moon. On the far right of this menu are links for MY PROFILE, BLOG, and CONTACT.

The main content area is titled 'User account'. It contains three buttons: 'Create new account', 'Log in', and 'Request new password'. Below these buttons are two input fields. The first is labeled 'Username: *' and contains the text 'Indo'. Below the field is the instruction 'Enter your Mission X Train Like An Astronaut username.' The second input field is labeled 'Password: *' and contains four dots. Below it is the instruction 'Enter the password that accompanies your username.' At the bottom left of the form is a 'LOG IN' button with a yellow border.

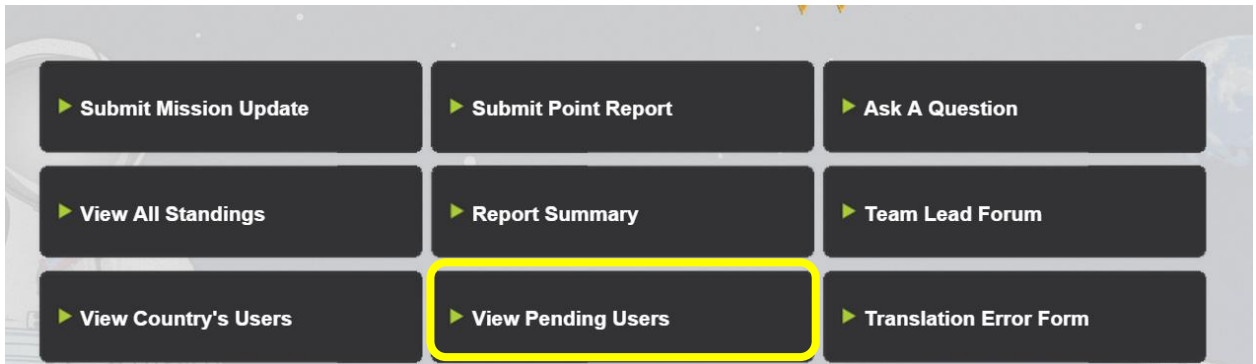
Annotations: A box labeled 'a' is around the search box. A box labeled 'b' is around the 'Log in' button. A box labeled 'c' is around the 'LOG IN' button.

2. Scroll down on the “My Account” Page and click on your country

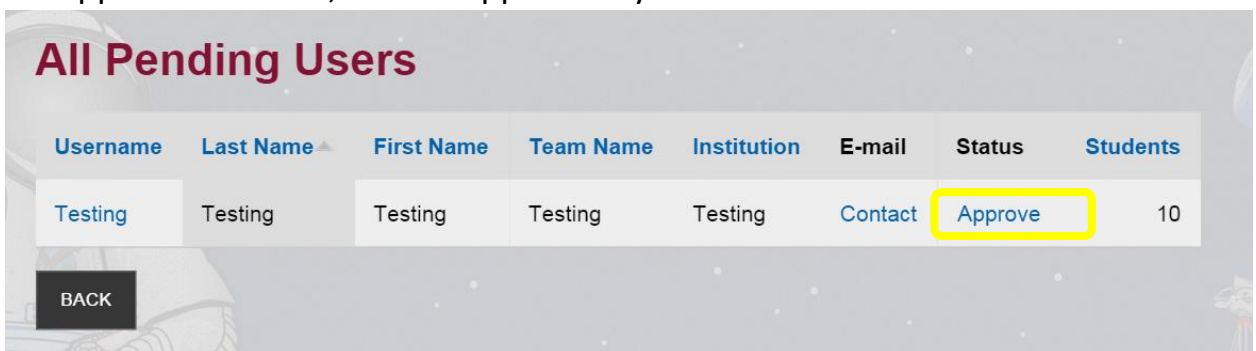


The screenshot shows a section of the 'My Account' page titled 'History'. Below the title is a sub-section labeled 'Countries'. Under 'Countries', there is a list with one item: 'Indonesia', which is highlighted with a yellow border.

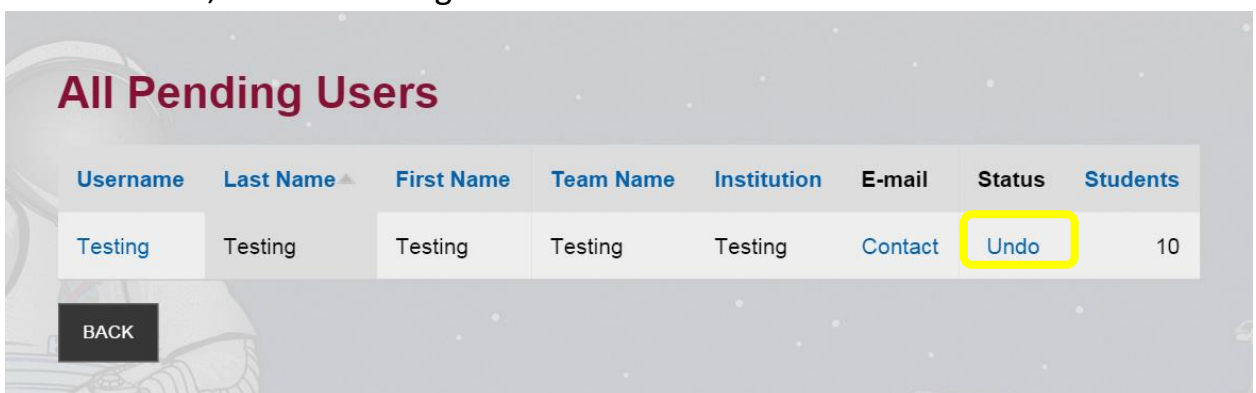
3. Scroll down and click on “View Pending Users” tab.



4. To approve accounts, select “Approve” by each account.



5. The word “Approve” will change to “Undo”. Only click on the word “Undo” if you mistakenly approved an account. All accounts will be automatically deleted if an account has been pending for longer than a month or after December 11, 2015 when registration closes.



6. Then, NASA will approve all accounts approved by the country leads.

7. Lastly, team leads will receive an email to create their passwords.