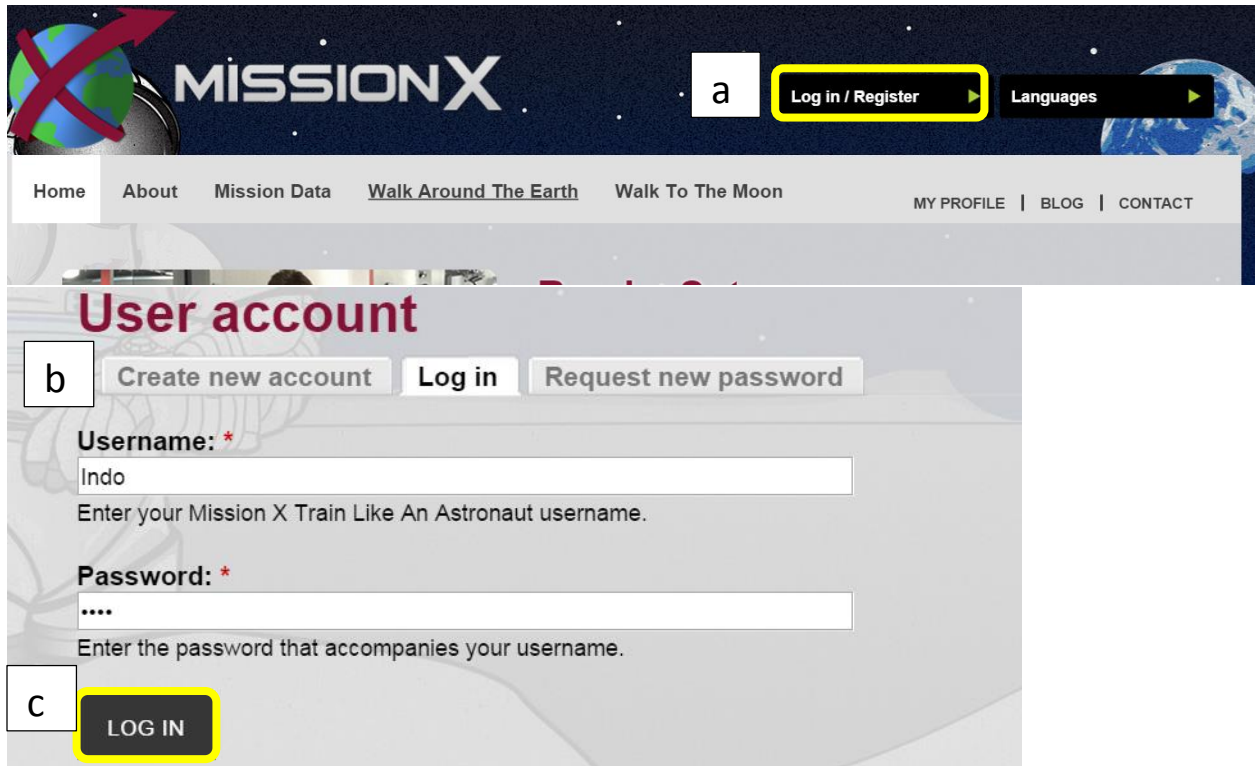


How to Approve Accounts

Country Lead Only

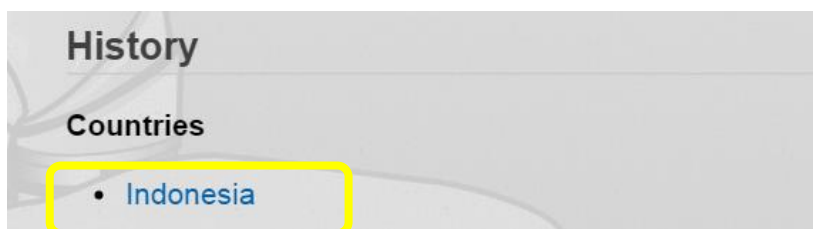
1. Select Login/Registration



The screenshot shows the top navigation bar of the Mission X website. The logo "MISSION X" is on the left. In the center, there is a search box with the letter "a" inside. To the right of the search box is a yellow-bordered button labeled "Log in / Register". Further right is a "Languages" dropdown menu. Below the navigation bar is a horizontal menu with links: "Home", "About", "Mission Data", "Walk Around The Earth", and "Walk To The Moon". On the far right of this menu are links for "MY PROFILE", "BLOG", and "CONTACT".

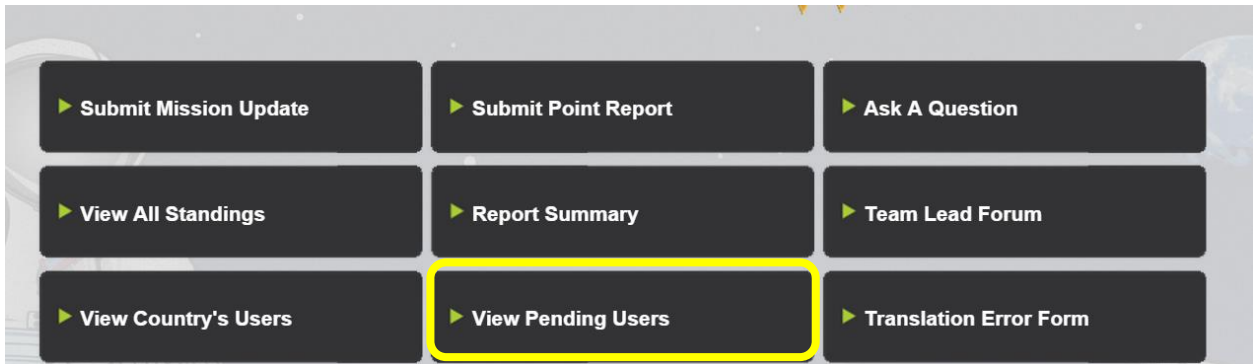
The main content area is titled "User account" in red. Below the title are three buttons: "Create new account", "Log in", and "Request new password". The "Log in" button is highlighted with a yellow border. Below these buttons are two input fields. The first is labeled "Username: *" and contains the text "Indo". Below the field is the instruction "Enter your Mission X Train Like An Astronaut username." The second field is labeled "Password: *" and contains four dots. Below the field is the instruction "Enter the password that accompanies your username." At the bottom left of the form is a "LOG IN" button, which is highlighted with a yellow border. A small box with the letter "c" is positioned to the left of this button.

2. Scroll down on the "My Account" Page and click on your country

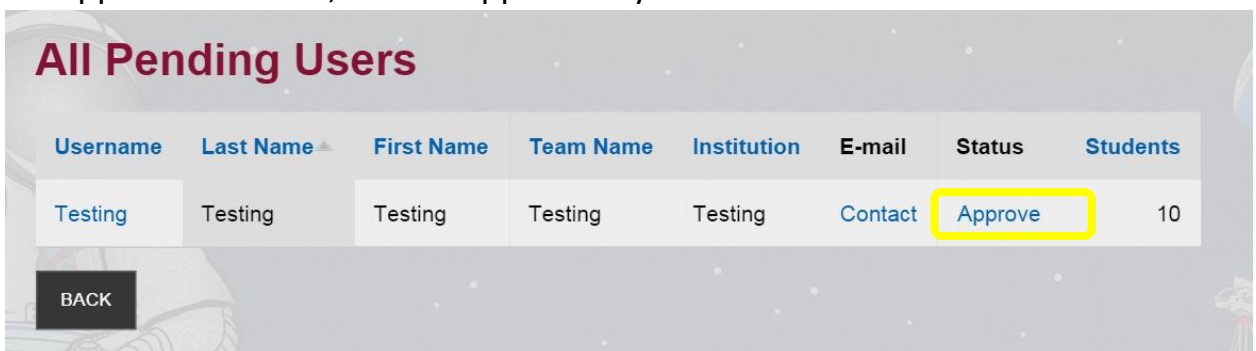


The screenshot shows a section of the "My Account" page titled "History". Below the title is a sub-section labeled "Countries". Under "Countries", there is a list with one item: "Indonesia". The "Indonesia" item is highlighted with a yellow border.

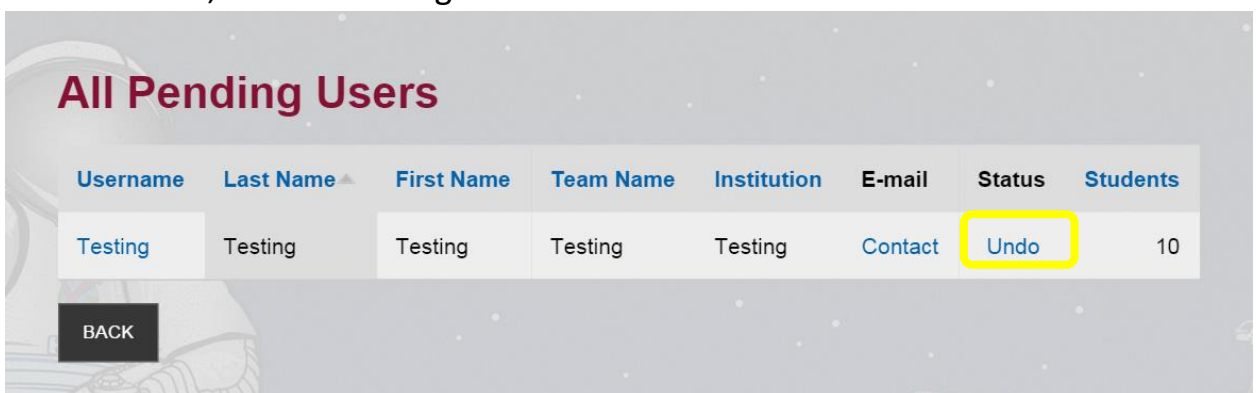
3. Scroll down and click on “View Pending Users” tab.



4. To approve accounts, select “Approve” by each account.



5. The word “Approve” will change to “Undo”. Only click on the word “Undo” if you mistakenly approved an account. All accounts will be automatically deleted if an account has been pending for longer than a month or after December 11, 2015 when registration closes.



6. Then, NASA will approve all accounts approved by the country leads.

7. Lastly, team leads will receive an email to create their passwords.