

Mission X: train like an astronaut Website

PRIVACY NOTICE AND CONSENT FORM FOR NATIONAL ORGANISERS

Introduction

The European Space Agency (herein the “Agency” or “ESA”) is an intergovernmental organisation established by its Convention opened for signature in Paris on 30 May 1975 having its headquarters located at 24 rue du Général Bertrand, CS 30798, 75345 Paris Cedex 07, France.

Protection of Personal Data is of great importance for ESA, which strives to ensure a high level of protection as required by the ESA Framework on Personal Data Protection (herein the “ESA PDP Framework”) which applies in this field. ESA implements appropriate measures to preserve the rights of data subjects, to ensure the processing of personal data for specified and legitimate purposes, in a not excessive manner, as necessary for the purposes for which the personal data were collected or for which they are further processed, in conditions protecting confidentiality, integrity and safety of personal data and generally to implement the principles set forth in the PDP Framework, available at: http://www.esa.int/About_Us/Law_at_ESA/Highlights_of_ESA_rules_and_regulations

ESA PDP Framework is composed of the following elements:

- the Principles of Personal Data Protection, as adopted by ESA Council Resolution (ESA/C/CCLXVIII/Res.2 (Final)) adopted on 13 June 2017;
- the Rules of Procedure for the Data Protection Supervisory Authority, as adopted by ESA Council Resolution (ESA/C/CCLXVIII/Res.2 (Final)) adopted on 13 June 2017; and
- the Policy on Personal Data Protection adopted by Director General of ESA on 5 February 2018 and effective on 1 March 2018.

This notice is intended to inform you, as data subject, about:

- the identity of the data controller and contact details of ESA Data Protection Officer (“DPO”);
- the type of personal data which is collected and processed;
- the modalities of collection of personal data;
- the purpose of the collection and processing;
- the recipients (if any) to whom the personal data of the data subject shall be disclosed;
- the time-limits for storing the personal data;
- the practical modalities of exercising the rights of the data subject under the ESA PDP Framework.

This notice is also enables ESA to obtain your consent relating to the collection and further processing of your personal data, under ESA PDP Framework.

This privacy notice was last updated on: 31/08/2021

(1) Who is the Data Controller?

Your personal data are collected and further processed as shown below upon the decision taken jointly by ESA and the UK Space Agency (UKSA).

Thus the Data Controller is ESA and the UKSA.

(2) What are the contact details of ESA Data Protection Officer?

According to ESA PDP Framework, your first point of contact concerning personal data matters is the ESA Data Protection Officer (“DPO”), who may be contacted at DPO@esa.int

(3) What kind of personal data about you are collected and further processed?

The personal data which may be collected and further processed for the purposes mentioned below are in particular:

- Name
- Surname
- Email
- Phone number
- Organisation name
- Organisation address
- National Organiser Country
- National Partner Organisations
- IP (internet protocol) address, browser type, date, time and location of request
- Other information that you provide and which may directly or indirectly identify you;

You are required not to send to the Agency any sensitive information (including information that indicate, directly or indirectly, an individual’s racial or ethnic origin, political opinions, adhesion to unions, religious or philosophical beliefs, health life, sexual orientation, genetic or biometric data, criminal convictions).

(4) How are your personal data collected or further processed?

Your personal data may be collected by various means, including via:

- Registration on the Mission X website through the form
- Direct email

(5) Why are your personal data collected and further processed?



Your personal data are collected and further processed:

- *to provide you access to, and enable the use of the website;*
 - *to enable your participation as a National Organiser for the Mission X school project;*
 - *to send you notifications in connection with teams and team leaders registered to participate in Mission X from the country which you represent;*
 - *to manage your access to data of teams and team leaders registered to participate in Mission X from the country which you represent;*
 - *to communicate important dates and milestones related to the Mission X school project*
 - *to provide you limited editor access to the Mission X website translator tool for the purposes of proofing and editing translations*
 - *to conduct surveys*
 - *to communicate your personal data to third-parties collaborators, contractors and/or partners involved in the organisation of the website or in the fulfilment of any of the other purposes;*
 - *other purposes that will be disclosed to the personnel when such information is requested*
- *The information is used for direct communication, providing editor access, sharing specific data with you, and aggregated statistics on the use of this website.*
 - *may be used to categorise the browser on your computer and support us in storing user preferences and usage trends on an aggregated basis.*

In addition to these purposes, the Agency may use your personal information for any of the purposes mentioned in Article 5 of the Policy on Personal Data Protection.

(6) To whom might we disclose your personal data?

The Agency may disclose your personal data to any of the following third party recipients for the fulfilment of all or part of the purposes of the collection and processing of personal data, which are mentioned above:

Recipient acting as...	Servers and sub-processors of the recipient are located in:	Link to privacy notices:
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UKSA, Co-organisers of the project	United Kingdom	https://www.gov.uk/government/publications/uk-space-agency-gdpr-privacy-notice
ESERO UK (STEM Learning), contractors involved in the operation, maintenance and hosting of the project	United Kingdom	https://www.stem.org.uk/privacy-policy
WDO IT, contractors involved in the operation, maintenance and hosting of the website	The Netherlands	https://www.wdoit.nl/privacy/

The Agency does not consider your personal data as an asset for sale and, thus, does not does not sell your personal data to any third parties.

(7) How long do we retain your personal data for?

The Agency may keep your personal data for as long as necessary for the fulfilment of the above mentioned purposes. Your Personal Data shall be deleted thereafter.

(8) How can you erase, rectify, complete or amend your personal data?

The Agency is keen to collect and process accurate personal data and to keep it updated.

You may request the erasure, rectification, completion or amendment of your personal data if, and to the extent that it is inaccurate or incomplete, having regard to the purposes for which they are collected and processed, or if they are processed in violation with the principles referred in ESA PDP Framework.

If you choose to make a request for the erasure of personal data, you understand and agree that ESA cannot process your registration and grant access to the National Organisers functionalities of the website and therefore, you will be very limited and/or unable to act as a National Organiser for the Mission X school project.

The above-mentioned request should be submitted to the ESA DPO, as first point of contact, by sending an email to: dpo@esa.int

- Copy to: missionx@trainlikeanastronaut.org

You may also be allowed access to your personal data and have the possibility to erase, rectify, complete or amend it, according to the following modalities:

1. by accessing your account on trainlikeanastroanut.org
2. by entering your account User Id and password
3. by clicking on “Log In”
4. by actually erasing, rectifying, completing or amending your personal data

If you do not remember your password, you can reset your password by pressing “Reset Password”.

If you are unable to access your account, please contact missionx@trainlikeanastronaut.org for assistance.

(9) What could you do in case of a data protection incident?

In case of a data protection incident, you should contact ESA DPO, as first point of contact, by sending an email to: dpo@esa.int and copy to missionx@trainlikeanastronaut.org

In case you wish to submit a complaint, you are required to comply with the Rules of Procedure of the Supervisory Authority set forth by ESA PDP Framework. You will be required to demonstrate that a data protection incident occurred in relation to your personal data, following a decision of the Agency or at least to justify serious reasons to believe that such incident occurred.